

**BY ORDER OF THE COMMANDER  
AIR FORCE RESERVE COMMAND**



**AIR FORCE INSTRUCTION 10-400**

**AIR FORCE RESERVE COMMAND  
Supplement 1**

**1 January 2000**

**Operations**

**AEROSPACE EXPEDITIONARY FORCE  
PLANNING**

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The OPR for this supplement is HQ AFRC/DOZ (Lt Col Daniel N. Powell). It implements and extends the guidance of AFI 10-400, *Aerospace Expeditionary Force Planning* 1 December 1999. Air Force Reserve Command supplemental material is indicated by “(AFRC)” in boldface type. This supplement describes Air Force reserve procedures to be used in conjunction with the basic instructions. Upon receipt of this integrated supplement discard the Air Force basic.

1.9.1. (Added) The Secretary of the Air Force has delegated Title 10, U.S.C. 12301 (d) (in AFMAN 10-402, paragraph 2) authority to Chief of the Air Force Reserve.

1.9.2. (Added) While on active duty, pursuant to Title 10 U.S.C. 12301(d), reservists are subject to the Uniform Code of Military Justice (UCMJ). Reservists on orders for greater than 30 days will have all legal rights, benefits, and entitlements as defined by JCS and public law at the time of any declared contingency.

1.10.1. (Added) Once on active duty under Title 10 U.S.C. 12301(d), reservists may be operationally employed in the same manner as regular active duty forces.

1.10.2. (Added) Reservists may be present in hostile fire areas and may engage hostile forces pursuant to the appropriate rules of engagement.

1.14.1. (Added) Reservists may volunteer under Title 10 U.S.C. 12301(d) (for example, consent to accept active duty orders) for any period of time or may consent to extend their initial period of active duty. All extensions must coincide with transportation cycles. Absent the reservists' consent, they can be kept on active duty only through Stop Loss measures or mobilization (including Presidential Reserve Call-up (PRC)).

2.2.6.1. (Added) HQ AFRC will stand up an AEF Cell. The AEF cell will be composed of an internal core group and the HQ FAMs. Internal to the cell will be a core group charged with working AEF Combat Air Forces/Mobility Air Forces (CAF/MAF) and Expeditionary Combat Support (ECS) issues.

2.2.6.2. (Added) The AEF Cell is the HQ AFRC single point of contact for AEF management.

2.2.6.3. (Added) AEF packages are composed of aviation units, support packages, and ECS. Every effort will be made to source ECS from the same wing from which aviation units and support come.

2.2.6.4. (Added) AFRC rotation policy will be 15 days or more in country using volunteers. No tour will extend beyond 90 days.

2.2.6.5. (Added) A Reservist may volunteer to extend their AEF tour with the concurrence of the home base wing/unit commander and approval of the AEF Cell to preclude dual tasking.

2.2.6.6. (Added) Volunteers for longer than 15-day tours will have priority filling requirements.

2.2.6.7. (Added) Tour extensions must coincide with transportation cycles.

2.2.6.8. (Added) AEF tours may be substituted for annual tour requirements at the discretion of the wing/unit commander.

2.2.6.9. (Added) Pay and allowances for support of AEF will be by military personnel appropriation (MPA).

2.2.6.10. (Added) Once deployed, HQ AFRC retains administrative control of Reserve forces while operational control passes to the supported active duty MAJCOMs assigned CINC/Service Component according to AFI 10-402.

2.4.3. (Added) Air Force Reserve Command. AFRC AEF Cell:

2.4.3.1. (Added) Keeps AFRC senior leadership and functional area directorates informed of AEF issues.

2.4.3.2. (Added) Serves as the Reserve Command's single point of contact for AEF matters.

2.4.3.3. (Added) Issues execution guidance to appropriate wings/units upon plan implementation.

2.4.3.4. (Added) Coordinates on all plans and supporting guidance.

2.4.3.5. (Added) Develops functional management guidance necessary to implement AEF.

2.4.3.6. (Added) Reviews and understands AEF documents and procedures, and recommends changes to functional counterparts, supporting and supported MAJCOMs, and Air Force level functions.

2.4.3.7. (Added) Establishes a central accountability and tracking system for wings/units and personnel.

2.4.3.8. (Added) Establishes and maintains an official e-mail address for all AEF message traffic.

2.4.3.9. (Added) Maintains oversight of deploying AEF UTC structure and validate accuracy.

2.4.3.10. (Added) Coordinates AEF reclaims/shortfalls within the command and to the ECS-IPT.

2.4.3.11. (Added) Resolves tasking problems identified by NAFs and wings/units during TPFDD execution.

2.4.3.12. (Added) Works transportation issues.

2.4.3.13. (Added) Monitors SORTS in relationship to AEF requirements.

2.4.3.14. (Added) Attends all USAF, MAJCOM, CINC, etc. conferences, meetings, and workshops, etc. as required and/or requested.

2.4.3.15. (Added) Tasked wings/units will be sourced during AFRC sourcing conferences. Sourcing will be directed by the AEF Cell and executed by NAFs and wings/units.

2.4.3.16. (Added) The AFRC AEF Cell and HQ FAMs will work through the NAFs on CAF/MAF taskings and directly through wings/units, with info to the NAFs, on ECS taskings.

2.4.3.17. (Added) AFRC will not support “on-call” status without HQ AFRC approval.

2.4.3.18. (Added) AFRC will “rainbow” personnel and equipment.

2.4.3.19. (Added) Aviation and support units will be selected about 15 months prior to deployment. ECS supporting wings/units will be selected not later than 6 months prior to deployment.

2.4.3.20. (Added) Deconflicts A-76/reengineering effort with AEF requirements.

2.4.3.21. (Added) Ensures DOC statement revision, if required, to monitor readiness of C4 resources supporting AEF structure.

2.4.3.22. (Added) Assists in monitoring, maintaining, and evaluating AFRC AEF TPFDDs and DRMDs that interface with JOPEs, COMPES, OT&P, AF and AFRC WMP, and AF AEF TPFDD Libraries.

2.4.3.23. (Added) Participates in review and alignment of AEF deployment directives, to include USAF, other MAJCOMs, and AFRC directives. Ensures AFRC directives incorporate AEF concepts.

2.4.3.24. (Added) Analyzes current deployment and sustainment plans to assess AEF feasibility and capability.

2.4.3.25. (Added) Assists AFRC/LGX in review of Wing Plan manning and ensures current structure supports execution of the full range of AEF operations.

2.4.3.26. (Added) Reviews, analyzes, and interprets AEF planning guidance and provides applicable guidance to AFRC NAFs and wings/units.

2.4.3.27. (Added) Once the requirements have been “bought” (HQ AFRC functional area managers will do all sourcing for AEF ECS requirements), all functional information and questions regarding the handling of requirements will be to/from the AEF Cell to/from the unit XPs, with info copies to the wing CC and NAF CC/XP.

2.5.1. (Added) AFRC NAFs:

2.5.1.1. (Added) Attend all AFRC conferences, workshops, meetings, etc., as required, and USAF conferences, workshops and meetings, as required.

2.5.1.2. (Added) Source AEF UTC CAF/MAF requirements. Provide sourced UTC data to include rec-lamas/shortfalls and limfacs to the AFRC AEF Cell.

2.5.1.3. (Added) Coordinate on AFRC AEF plans and supporting guidance.

2.5.1.4. (Added) Establish a NAF AEF cell, if needed.

2.5.1.5. (Added) Relay wing/unit identified funding requirements.

2.5.1.6. (Added) Track deployments of assigned forces.

2.5.1.7. (Added) Report training deficiencies that are beyond NAF and wing/unit’s capability to resolve to the AEF Cell.

2.5.1.8. (Added) Assist/coordinate with wings/units as necessary to fill AEF taskings.

2.5.1.9. (Added) Assist wings/units by providing guidance to include initial and on-going training, personnel evaluation, equipment, and programs to meet AEF peacetime and contingency requirements.

- 2.7.1.1. (Added) React to OPOD instructions as necessary.
- 2.7.1.2. (Added) Follow the latest guidance in AFI 10-403 for filling personnel positions.
- 2.7.1.3. (Added) Canvass wing/unit to determine availability of volunteers and fill AEF requirements.
- 2.7.1.4. (Added) Match individual volunteer and/or equipment to specific UTC line number and AFSC requirement.
- 2.7.1.5. (Added) Notify HQ AFRC AEF Cell/info NAFs/ of sourced personnel and equipment UTCs, rec-lamas/shortfalls and limfacs.
- 2.7.1.6. (Added) Report deficiencies that are beyond their capability to resolve.
- 2.7.1.7. (Added) Analyze current deployment and sustainment plans to assess AEF feasibility and capability.
- 2.7.1.8. (Added) Attend all NAF conferences, meetings, workshops, etc., as required, and AFRC and USAF conferences, workshops, and meetings, as requested.
- 2.7.1.9. (Added) Identify funding requirements.
- 2.7.1.10. (Added) Coordinate with the Cell whether deploying wings/units and personnel will have in-place equipment/supplies/spare parts to use in the area of responsibility (AOR).
- 2.7.1.11. (Added) Prepare forces for deployment.
- 2.7.1.12. (Added) Ensure deploying personnel receive the most up-to-date AOR information available, this is, threat assessment, cultural and religious briefings, intelligence, medical, etc.
- 2.7.1.13. (Added) Refer to AFRCI 10-405, mobility bag/equipment management for AFRC units, for instructions on obtaining military clothing. Clothing items will be ordered after personnel are sourced to an AEF.
- 2.7.1.14. (Added) Ensure all deploying personnel turn in a AFRC AEF Lessons Learned Questionnaire as shown in the sample at attachment 2.
- 2.7.1.15. (Added) Identify tasked AEF personnel as soon as possible for employer notification.

**Attachment 1**

**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION**

***References***

(Added) Title 10 USC; 672(d); 12301 (d)

(Added) AFRC OMNIBUS OPORD 98-1, Participation In Real World Operations Using Volunteers

(Added) AFRCI 10-203, United States Air Force Reserve (USAFR) Command and Control

(Added) AFRCI 10-204, Air Force Reserve Exercise and Deployment Program

(Added) HQ AFRC WMP-III, Combat and Support Forces

(Added) HQ AFRC/AEF Cell letters dated 3 September and 5 November 99

**Attachment 2****AIR FORCE RESERVE COMMAND AIR EXPEDITIONARY FORCE EXAMPLE LESSONS  
LEARNED QUESTIONNAIRE**

This questionnaire can be filled out online at <http://wrbdo03.afres.af.mil/doz/default.htm>.

UTC: NBHND

AFSC: 3E0X1

Deployed Location: Incirlik

Deployed Dates: 1-15 Jan 00

Your Unit: 567 RSG

**1. Pre-Deployment Support** (orders, information, training, employer notification, reporting procedures, etc.).

Did not receive my orders until approximately one week before actual deployment date. This impacted my civilian supervisor greatly.

**2. Transportation** (scheduling, delays, travel time, theater connections, etc.).

My connections out of BWI only gave me 10 minutes to get from one gate to the other.

**3. Reception at Deployed Location (in-processing, lodging, orientation, etc.).**

Lodging arrangements were not made, however they were able to give me a room.

**4. Duties at Deployed Location (work environment, duties, supervision, etc.).**

I was briefed on what was expected of me and I was appointed supervisor over my peers based on past experience.

**5. Other:** Request a welcome package be put together to better prepare for deployment.

## Attachment 3

## AFRC ECS SOURCING TEMPLATE

AEF	EAF Cycle 1 Oct 99 – Nov 00	EAF Cycle 2 Dec 00 – Feb 02	EAF Cycle 3 Mar 02 – May 03
<b>1 and 2</b>	439th AW Westover	442nd FW Whiteman	926th FW New Orleans
	433rd AW Kelly	512 AW Dover	932nd AW Scott
		349th AMW Travis	
<b>3 and 4</b>	911th AW Pittsburgh	910th AW Youngstown	908th AW Maxwell
	507th ARW Tinker	434th ARW Grissom	940th ARW Beale
<b>5 and 6</b>	514th AMW McGuire	445th AW Wright-Patterson	939th RQW Portland
	302nd AW Peterson	914th AW Niagara Falls	920th RQG Patrick
			305th RQS Davis-Monthan
			94th AW Dobbins
<b>7 and 8</b>	419th FW Hill	482nd FW Homestead	301st FW Carswell
	944th FW Luke	917th WG Barksdale	927th ARW Selfridge
	916th ARW Seymour-Johnson	452nd AMW March	931st ARG McConnell
			403rd WG Keesler
<b>9 and 10</b>	913th AW Willow-Grove	934th AW Minn-St Paul	440th AW Gen Mitchell
	315th AW Charleston	459th AW Andrews	446th AW McChord

**ECS Sourcing Rule Set Sourcing Priorities:**

1. Volunteers from tasked AEF Wings.
2. Volunteers from wings within the current EAF Cycle.
3. Volunteers from any wing and any EAF Cycle.

**Attachment 4**

**AFRC AEF ECS SOURCING PROCESS**



**Attachment 5**

**AFRC AEF ECS SHORTFALL PROCESS**

DAVID S. SIBLEY, Brig Gen, USAFR  
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